

In The Name of God
Islamic Republic of Iran



**Shiraz University of Medical Sciences
Office of Vice Chancellor for Research**

Research Project Questionnaire

Name and surname of project executive:

Institutions with which the executives are affiliated:

The Title of the Project:

Date of proposal:

How to Fill the Questionnaire

Before filling in the questionnaire, please carefully read the instructions below:

- 1. Upon completing this form, please send it, for evaluation and confirmation, to the Office of Vice Chancellor for Research at the Ministry of Health and Medical Education; University of Medical Sciences; and/or sponsor organization.**
- 2. In such projects where the cooperation of other organizations is warranted, the executives should secure those organizations' approval before distributing the questionnaire.**
- 3. All projects financed by Research Council of the University and/or sponsor organization, can implemented within the framework of a contract between the Office of Vice Chancellor for Research and the executives. The executives and their co-workers can use scientific, financial and administrative facilities offered by the other party to the contact.**
- 4. In keeping with the terms of the contract, the executives should report the progress of the project in predetermined intervals.**
- 5. In the event of any invention or financial gain at any stage of the project, regardless of the final research outcomes, the executives are obliged to report that to their affiliated organization in writing. In accordance with the terms of the contract, the mentioned privileges are owned by the researcher, the organization or both.**
- 6. Prior to submitting the results for publication to any domestic or international journal. The executives are required to obtain the approval of their affiliated organizations. Any form of financial support or collaboration rendered by affiliated organization must be evidently reported in the publication in question.**
- 7. If the executives decide to discontinue the project at any stage thereof, they are obliged to report the reason and return the remaining materials and funds to their affiliated organization(s).**
- 8. As per the wage table issued by the Ministry of Health and Medical Education, the wages of the executives are paid from the funding granted for the research project.**
- 9. With regard to projects with preferences, as determined by Research Council, the researchers will receive financial awards from the Supreme Research Council of Iran.**
- 10. Observance of research ethics should be verified by the Research Council of the University or the affiliated organization(s).**
- 11. Upon the completion of the research project, all equipment and non-consumable materials purchased through the research grant should be returned to the researchers, affiliated organization(s) or research center, as specified in the contract. The above mentioned items will be handed to the affiliated organization(s) if such provision is made in a separate contract between the involved parties.**

Research Project Questionnaire

Part I- Information about project executives and their co-workers

1. Name and Surname of Project Executives:

2. Work Address:

3. Email Address:

4. Current Job and Position of Executives:

5. Organizations with which the executives are affiliated:

6. Location of the research project:

7. Academic degree and educational background of designers (MSc and higher):

Education Degree	Education Field & Specialty	University	Country	Year of Achievement

Education Degree	Education Field & Specialty	University	Country	Year of Achievement

Please attach the list of your previous researches and papers:

(Please only list your last seven researches if available)

Row	Title of Your Previous Research	Name of the Related Journal, Number & Date Publication	Non-Published	Active Research

Row	Title of Your Previous Research	Name of the Related Journal, Number & Date Publication	Non-Published	Active Research

8. Characteristics of main co-workers:

Name & Surname	Job	Scientific Degree	Kind of Cooperation	Signature

Part II- Information about Current Research

9. The title and kind of the research:

A: Title:

B: Kind:

Basic

Practical

Basic-Practical

10. Introduction and explanation of project:

* Basic research is a kind of research which is often used for the progress of scientific boundaries without mentioning its specific use.

**Practical research is a kind of research which is used for specific purposes and often has a theoretical-experimental view.

Other

Part III- Information about charges

15. Did you request for any finance for this project from other organization?

If your answer is positive, please write the name of the organization and the result of your request:

16. Personnel charges with mentioning the complete characteristics & the amount hours of employment of each and their wage:

Kind of work	Number of people	Total hours of work for project	Wage per hour	Degree of education	Sum
Addition of estimated charges:					

17. Laboratory & specialty services` charges which are done by other organization:

Object of examination or specialty service	Center of servicing	Number of occasions	Charge for each	Sum (USD\$)
Addition of laboratory & specialty services` charges:				

18. Executive problems in doing the project & method of solving problems:

19. List of instruments & materials which should be bought from the finance of this project from Iran or abroad:

Name of machine or instrument	Constructive organization and/or seller	country	Consumptive or non-consumptive	Is it available in Iran?	Necessary numbers	Price of each	Total charge
Addition of laboratory & specialty services` charges:							

If it is mandatory to buy some materials from outside Iran estimate the charge in dollars:

20. Travel charges (If needed):

Destination	Number of trips at the time of execution of the project & the purpose	Kind of transport	Number of persons	Charge in USD\$
Addition of travel charges in USD\$:				

21. Other charges:

A: Charge of copies of questionnaire papers: USD \$

B: Charge of preparing the needed journals & books: USD \$

C: Other charges: USD \$

Addition of other charges:USD \$

22. Addition of all charges of the project:

A: Addition of personnel charges (article 14) USD \$
B: Addition of laboratory and specialty services` charges (article15) USD \$
C: Addition of charges of instruments (article17) USD \$
D: Addition of travel charges (article 19) USD \$
E: Addition of other charges (article 20) USD \$
Total addition USD \$

23. The amount of money which is supplied by other sources & the method of it consumption:

24. Remaining charges of the project which is requested to supply:

25. Moral principles in this research project:

A: Is taking the acceptance of the examined persons, mandatory or not?

B: If the answer is positive please attach the moral acceptance.

C: Other moral principles in the execution of this project:

26. Write the name of organizations which take benefits from the results of this research project:

We the undersigned have confirmed the validity of all writing in this questionnaire.

**Signature of the executive
of the project**

**Signature of the Vice Chancellor
for Research**

Comment of Advisor in Researching (Please don't write anything in this part):

Comment of Advisor in Statistics (Please don't write anything in this part):